

APPLICATION FOR SUBMISSION OF MEDICAL CERTIFICATE [For Non Appearance in Class Test/Semester Examinations]

Instruction : Application shall be forwarded by the Mentor and must enclose the Medical Certificate of Treatment/Hospitalization supported the be the Prescription. This certificate will not be valid for a subject if the student does not have required attendance. Duly filled in format along with the medical certificate and prescription must be submitted within seven working days of resuming after medical leave. First Year B.Tech. students will submit the duly filled in form in the Office of Dean First Year. All other students will submit the duly filled in form in the Office of Dean Academics. This is to be finally placed before the Institutional Medical Board.

- 1. Name of Student :
- 2. College Roll No. : 3. Registration No.....
- 4. Branch, Semester Section
- 5. Subjects in which did not appear the examinations:

- 6. Examination Dates:
- 7. Period of absence from to for a period of days

8. Reason for Absence

9. Details of the Medical Certificate

Name of the Hospital/Nursing Home/Practitioner	
Place	
Number:	Date of Issue:
Prescription Enclosed	

Date : Full Signature of the Student

Date of Conduct of the Medical Board:

Decision of the Medical Board:

Signatures of the members of the Medical Board

Approval by Principal

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Date:

Signature of Principal